

ANNEX A

Runnymede Local Committee 26 November 2012

Summary – Bids for approval

Bid no	Organisation Bidding	Title of Bid	Amount requested
1	Heathervale Baptist Church	Youth Room	£1767
2	Victim Support Young Witness Service*	Young Witness Service	£2000

*Victim Support Young Witness Service submitted supplementary information, detailed in Annex C

Summary – Bids approved under delegated powers since previous report

Bid no	Organisation Bidding	Title of Bid	Amount awarded
3	Ottershaw Scout and Guide Group	Ottershaw Scout & Guide Group - new tables	£1000
4	The Egham Training Band	Musical Instruments for The Egham Training Band	£1000

Bid 1

Project details	Help Notes												
Q1 Project title: Youth Room	Full title of specific project												
Q2 Specific neighbourhood or area: New Haw													
Q3. Borough: Runnymede													
Q4 How many young people will your project be working with? <table border="1"><thead><tr><th>Ages</th><th>Males</th><th>Females</th></tr></thead><tbody><tr><td>10-12</td><td>8</td><td>6</td></tr><tr><td>13-17</td><td>7</td><td>6</td></tr><tr><td>18-19</td><td>0</td><td>1</td></tr></tbody></table>	Ages	Males	Females	10-12	8	6	13-17	7	6	18-19	0	1	Include numbers of those who will be participating in the project.
Ages	Males	Females											
10-12	8	6											
13-17	7	6											
18-19	0	1											
Bidder details													
Q5 Name of the organisation carrying out the project and organisation type: Heathervale Baptist Church	Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.												
Q6 Does the organisation have a turnover of £100,000 or less: The youth department of Heathervale Baptist Church has a turn over of £1500													

What are you seeking funding for ?	
Q8 Description of the project. What difference will this make? We are working on decorating a designated youth room to make it a safe and warm space for the young people of the community. The purpose of it is to create a safe environment for relationship making and building, to enhance social skills and activity through a safe and controlled setting with fully CRB checked leaders, both male and female. We would like it to look warm and inviting for the local community young people so they feel they have a safe space to meet with their friends and have somewhere that they can call their own.	What will be done?
Q9 When will the project be: a) started: Sept 2012 b) completed: Dec 2012	The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? As soon as possible	The date when you will require the funds.
Q11 What is the total cost of the project? £1766.97	The total cost of the project.
Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £1766.97	If you have a quote, please attach it to the form.
Q13 Where is the rest coming from? Vonunteers/fund raising Is it promised already, or still to be found? still to be found	Names and amounts from other funders
Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: NO	Please give names of the department, and dates applied.
Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: NO	Please include even if not for this particular project.
Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: NO	Include project purpose, dates and amounts.
Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Charging the young people £1 entrance fee should cover any on-going costs	Information on how you intend to fund and/or maintain your project in the future.

Bid 2

Project details		Help Notes
Q1 Project title: Young Witness Service		Full title of specific project
Q2 Specific neighbourhood or area: All		
Q3. Borough: Runnymede		
Q4 How many young people will your project be working with? Ages Males Females 10-12 4 3 13-17 11 11 18-19		Include numbers of those who will be participating in the project.
Bidder details		
Q5 Name of the organisation carrying out the project and organisation type: Victim Support Young Witness Service is a voluntary. charitable organisation		Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.
Q6 Does the organisation have a turnover of £100,000 or less: Yes		
What are you seeking funding for ?		
Q8 Description of the project. What difference will this make? Please read attached detailed information on the service we provide.		What will be done?
Q9 When will the project be: a) started: 2010 b) completed: on going		The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? 2013	The date when you will require the funds.
Q11 What is the total cost of the project? Approx 50.000 per year	The total cost of the project.
Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. 2000 Please see attached Business Plan for detailed financial information	If you have a quote, please attach it to the form.
Q13 Where is the rest coming from? Local authorities and private sector Is it promised already, or still to be found? 10.000 promised the rest still to be found	Names and amounts from other funders
Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: The Local Committees from the 11 boroughs of Surrey	Please give names of the department, and dates applied.
Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No	Please include even if not for this particular project.
Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: Yes 2.500 from Runnymede Local Committee in 2010	Include project purpose, dates and amounts.
Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Our national organisation Victim Support which currently does not fund the Young Witness Service presently may be in a position in 2013 to make a contribution towards running costs. The shortfall will be made up from successful funding applications across the board.	Information on how you intend to fund and/or maintain your project in the future.

Bid 3

All applications will be considered subject to the criteria and process for applications being approved by Local Committees and available funding. Most applications should be for £500 to £1000. A limited number of applications for funding up to £5000 awarded by exception, at the discretion of the Local Committee, based on fit with local needs and priorities. Applications for funding above £1000 will be subject to additional Local Committee approval processes held at fixed times throughout the year.

In order to be eligible for small grants funding the following criteria must be met:

- - The application must be for a voluntary organisation with a turnover of less than £100,000 per annum
- - Bidding organisation should not have existing contracts with Surrey County Council Services for Young People
- - Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing loos etc.)

The deadline for applications is 31/12/12 while funding remains.

Project details

Project name	Ottershaw Scout & Guide Group - new tables
Specific neighbourhood and district/borough	Ottershaw / Runnymede
How many young people will your project be working with? (include numbers of those who will be participating in the project beside all ages and genders that apply - please enter 0 for none)	
Age 10-12 Males	40
Age 10-12 Females	25
Age 13-17 Males	15
Age 13-17 Females	25
Age 18-19 Males	0
Age 18-19 Females	0

Bidder details

Name of voluntary organisation responsible for carrying out the project (please note, the grant fund is not open to private organisations)	Ottershaw Scout and Guide Group
Is the organisation a voluntary organisation?	Yes
Does the organisation have a turnover of £100,000 or less	Yes

What are you seeking funding for?

Description of the project. What difference will this make?	We are looking to replace and add to the current foldable benches and tables used by the young people on a weekly basis. Some of the benches / tables are very worn and some are becoming dangerous for the children to use. We are also looking to increase the number of benches and tables available so that we can have a sufficient number for the increasing number of children using the facilities. It would also mean that some of the tables could be used for outdoor experiences and still have some available for other groups at the meeting place.
When will the project:	
Start:	01/10/2012
Be completed:	28/02/2012

Financial Questions

When will you need the funds?	as soon as possible
What is the total cost of the project?	£1390

How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.	1000
Where is the rest coming from?	current funds
Is it promised already, or still to be found?	currently available
Have you applied for this funding from any other part of Surrey County Council? Please give details:	no
Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:	no
Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details:	funding has been received from Mel Few in 2011/12 and was used towards the refurbishment of the kitchen area. £1500 was received
If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)	n/a

Bid 4

Project details			Help Notes
Q1 Project title: Musical Instruments for The Egham Training Band			Full title of specific project
Q2 Specific neighbourhood or area: Egham and neighbouring area			
Q3. Borough: Runnymede			
Q4 How many young people will your project be working with?			
Ages	Males	Females	Include numbers of those who will be participating in the project.
10-12	7	14	
13-17			
18-19			
Bidder details			
Q5 Name of the organisation carrying out the project and organisation type: The Egham Training Band Voluntary Organisation			Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.
Q6 Does the organisation have a turnover of £100,000 or less: Less			

What are you seeking funding for ?

<p>Q8 Description of the project. What difference will this make?</p> <p>We are seeking funds to purchase musical instruments, particularly tubas, for when our members leave local Primary Schools and no longer have affordable access to them via local music services. New tuba prices start at £750.</p> <p>Additional funding is also required to build up music repertoire.</p> <p>The musical instruments and music are needed by the group for the children to continue to progress and enjoy their music-making together. The children, who come from many different backgrounds and both primary and secondary schools within Surrey, are very enthusiastic and keen to play. It is obvious they enjoy what they are doing and the long-term benefits, apart from the musical skills they are learning on their various instruments, are teamwork and social skills, which they are starting to show. It is intended for this to be a long-term project and we need to continue to build on the foundations established in order to consolidate and promote further growth.</p>	What will be done?
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<p>Q9 When will the project be: a) started: Sept 2010 b) completed: on-going</p>	<p>The dates you expect your project to begin and finish.</p>
<p><i>Financial Questions</i></p>	
<p>Q10 When will you need the funds? As soon as possible, we have an immediate requirement for a tuba and a cornet and have found the best possible quotations from Wessex Tubas (see below).</p>	<p>The date when you will require the funds.</p>
<p>Q11 What is the total cost of the project? £1,000</p>	<p>The total cost of the project.</p>
<p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. Tuba - £750, Cornet - £175, Music - £75 www.wessex-tubas.co.uk</p>	<p>If you have a quote, please attach it to the form.</p>
<p>Q13 Where is the rest coming from? N/A Is it promised already, or still to be found? N/A</p>	<p>Names and amounts from other funders</p>
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No</p>	<p>Include project purpose, dates and amounts.</p>
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) The Egham Training Band is part of The Egham Band and was provided initial financial start-up support from The Egham Band who also currently provide us with free practice room facilities, including heating and lighting. To date there has been no direct income to The Egham Training Band during this two-year period of establishment, either from band engagements or member subscriptions. We are however planning to introduce subscription charges now that the band is fully up and running in order to meet some of the on-going expenditure e.g. instrument repairs and uniforms..</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

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